



Driver Safe Working Practice

- . Accept allocated job
- . Arrive at outlet
- . Park safely
- . Enter outlet with delivery bag
- . Place open bag at Dispensing Point
- . Driver Steps back from bag
- . Outlet Staff fill bag with order
- . Outlet staff step back
- . Driver takes bag to vehicle
- . Driver arrives at destination
- . Driver places bag opened at door
- . Driver rings bell and steps back
- . Customer opens door and accepts delivery
- . Customer closes door and Driver retrieves bag
- . Driver returns to car – sanitizes bag and hands ready for next job

Name _____

Sign _____

